

## AIRSIDE DRIVER PERMIT (ADP) APPLICATION FORM FOR VIA

Form No.:	N1-FRM/2025/18
Page:	1
Revision No.:	1
Revision Date:	03 <sup>rd</sup> March 2026
Effective Date:	10 <sup>th</sup> March 2026

### 1. APPLYING FOR (✓ & fill out)

<b>Type of permit</b>	<input type="checkbox"/> ADP	<input type="checkbox"/> Temporary ADP	<input type="checkbox"/> LDP (learner's)	<i>PHOTO HERE</i> ↓
<b>Is the above permit</b>	<input type="checkbox"/> New	<input type="checkbox"/> Renew	<input type="checkbox"/> Category Update	
	<input type="checkbox"/> Area Update	<input type="checkbox"/> Lost	<input type="checkbox"/> Card Damaged	
<b>If renewal/update, ADP No.:</b>	<b>ADP Expiry Date:</b>			
<b>Area Required</b>	<input type="checkbox"/> Perimeter Road	<input type="checkbox"/> Apron Area	<input type="checkbox"/> Maneuvering Area	

### 2. APPLICANT DETAILS

Full Name:			
Designation:			
Unit/Sec/Dep.:			
Company/Org.:			
Nationality:		Applicant Mobile No.:	
National Driving License No.:		National D.L. Expiry Date:	
Airport Security Pass No.:		RC No.: (for MACL only)	
Contact E-mail:		Contact No.:	

### 3. APPLICANT SIGNATURE

*I hereby declare that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all the rules & regulations outlined in the Airside Driving Handbook of Velana International Airport (VIA), as well as any related circulars, bulletins, and the traffic regulations enforced by the Ministry of Transport and Civil Aviation. I agree to ensure that the vehicle/equipment under my operation is used in full compliance with the provisions of the Airside Driving Handbook. I acknowledge and accept that AGA reserves the right to suspend or revoke this permit at any time, without prior notice, should any breach of the stated conditions occur.*

**Date:** \_\_\_\_\_ **Driver's Signature:** \_\_\_\_\_

### 4. APPLICANT'S (COMPANY/DEPARTMENT/SECTION) HEAD SIGNATURE

*I hereby confirm that I have no objection to the above-named applicant operating the specified classification of vehicles/equipment within the airside area. I further affirm that the applicant has obtained the appropriate category under the National License and successfully completed the required on-the-job training for the relevant vehicle/equipment. (Refer to page 2 for vehicle category classification)*

A1  A2  A3  B1  B2  B3  B4  C1  F1  F2  F3  F4  F5  F6  F7

*I hereby certify that the above-named applicant is competent to operate the specified classification of specialized vehicles/equipment within the airside area. The applicant has successfully completed the required training and possesses the necessary National Driving License category in accordance with applicable standards and procedures.*

A4  A5  A6  A7  B5  B6  B7  B8  C2  C3  C4  C5  C6  C7  C8   
C9  D1  D2  D3a  D3b  D4  D5  D6  D7  D8  D9  E1  E2  E3  E4  G

*I further certify that the applicant will be continuously monitored throughout the duration of the applicable driving training, and I accept full responsibility for any incidents or occurrence that may arise during this training period.*

<b>Name:</b>	<b>Company/Org. Stamp</b>
<b>Designation:</b>	
<b>Date:</b>	
<b>Sign:</b>	

### OFFICE USE ONLY

Form Received by:

Date:

Training Date: \_\_\_\_\_ RTT Passed  Re-sit/Pass  NA  MC for New ADP

ADP Form No.: \_\_\_\_\_ Issue Date: \_\_\_\_\_

ADP No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

I certify that the applicant has passed the required assessment and is approved for ADP issuance.

Officer In charge	Date	Signature
Authorized by	Date	Signature

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### GUIDELINES AND CONDITIONS FOR APPLICANTS

#### Checklist for attachments

The ADP Application Form must be submitted with the following documents:

1.  Copy of Driving License
2.  Copy of Airport Security Pass
3.  Passport-size picture
4.  Copy of ADP\* (for renewal purposes only)
5.  Medical Certificate\* (for new applicants)
6.  Official Document Confirming Vehicle Training\* (for specialized vehicle/equipment)

#### Medical Certificate Requirements:

- I. **Eyesight:** Drivers must have visual acuity, with corrective lenses if necessary.
- II. **Color Perception:** Applicants must be able to distinguish signal colors: Red, Green, and White. Applicants with color vision deficiencies may be restricted from driving in certain airside areas. Full color vision is mandatory for drivers operating in the Maneuvering Area.
- III. **Hearing:** Drivers shall have the ability to hear sufficiently under adverse conditions. The ability to hear a forced whisper in each ear is recommended.

#### Fees Applicable

Airside Driving Rules Theory Test	<b>190.00</b>
ADP Card Printing	<b>1,000.00</b>
1 <sup>st</sup> instance of damage/loss of card/permit	<b>60.00</b>
2 <sup>nd</sup> instance of damage/loss of card/permit	<b>120.00</b>
3 <sup>rd</sup> instance of damage/loss of card/permit	<b>190.00</b>

ADP will be valid for 03 years from the date of issue.

LDP is issued to 03 months/ TADP for 06 months.

### CONDITIONS & REQUIREMENTS

1. Applicants must hold a National Driving License Category B1 or C1 to obtain an ADP.
2. The applicant's employer/company must support and endorse the application and agree to its terms.
3. Applicants must present their Airport Security Pass and National Driving License as proof of identity on the test dates.
4. The theory test is based on the Airside Driving Handbook for Velana International Airport.
5. Applicants are required to attend the Airside Driver Training and recurrent Training every 03 years.
6. Fees paid are non-refundable.
7. The ADP permit shall be renewed 3 months prior to expiry.
8. High-visibility Safety Vest and other required Personal Protective Equipment (PPE) must be worn at all times when driving in the airside area.
9. Drivers/Operators on medication that may affect driving must immediately inform their supervisor and refrain from driving during this period.

### ADP CATEGORIES

**ADP Categories for Vehicles/Equipment Registered under the Maldives Transport and Civil Aviation**  
(Must include a copy of the National Driving License with the required category)

CAT	VEHICLE/EQUIPMENT	Category on National Driving License
A1	Cars, Jeeps, Vans, Ambulance	B1 Pax capacity <9
A2	Van, Passenger Bus	B2 Pax capacity 10-20
A3	Passenger Bus	B0 Pax Capacity >20
B1	Twin Cab pickup, Lorry	C1 Up to 2 tons
B2	Lorry	C2 2 to 4 tons
B3	Dump Truck, Heavy Truck	C0 Above 4 tons
B4	Single/ multi-trailer vehicles	D0 Articulated/ >3-axles
C1	Cart Tractor	C1E Trailer with vehicles
F1	Fork-lift	V9 Forklift
F2	Crane	V8 Crane
F3	Excavator	V2 Excavator
F4	Wheel Loader	V7 Loader
F5	Grader	V4 Grader
F6	Roller	V3 Road Roller
F7	Tire Wheel Asphalt Paver	- -
F8	Concrete Mixer Truck	V1 Concrete Mixer Truck
F9	Road Maker	V5 Road Maker

#### **ADP Categories for Vehicles/Equipment Used for Aircraft Servicing and Specialized Airside Operations**

(Not registered under the Ministry of Transport and Civil Aviation)  
Requirements: Minimum B1 or C1 category on National Driving License and Training Report for the specific vehicle/equipment.

CAT	VEHICLE/EQUIPMENT
A4	Staff transport vehicles, seating capacity below 20 (Van, Bus)
A5	Staff transport vehicles, seating capacity of 10 to 20 (Van, Bus)
A6	Passenger Bus, seating capacity below 20 (PB)
A7	Passenger Bus, seating capacity above 21 (PB)
B5	Aircraft Servicing Vehicle Water Truck (WT)
B6	Aircraft Servicing Vehicle Lavatory Service Truck (LT)
B7	Aircraft Servicing Vehicle Catering Truck (CT)
B8	Light-weight Aircraft Towing Truck (Tractor)
C2	Servicing Vehicles, Baggage Tractor (BT)
C3	Grass Cutter/Tractor
C4	RWY Paint Machines
C5	Friction Tester
C6	RWY Sweeper (SP)
C7	Rubber Remover
C8	Fork-lift, Warehouse Fork-lift, Pallet Jacker, Pallet Stacker
C9	Container Transporter
D1	Mobile Stair (AS)
D2	Hi-Loader, Universal & Main Deck Loader (HL, UL, ML)
D3a	Towbar Tractor (TWT)
D3b	Towbarless Tractor (TWL)
D4	Air Conditioner Unit (ACU)
D5	Ground Power Unit (GPU)
D6	Air-Starter Unit (ASU)
D7	Ambu-lift (AL)
D8	Conveyor Belt (CB)
D9	Aerobridge or PBB
E1	Fire vehicle / Tender (FR)
E2	Refueller, Fuel Bowser (RF)
E3	Fuel Hydrant Dispenser (HD)
E4	Hydrant Service Vehicle (HS)
G	All specialized (internal) vehicles/equipment